



959 South Kipling Parkway, Suite 200
Lakewood CO 80226
Ph: 303-758-6672
www.coloradonga.org

Job Posting

Greenhouse Quality Control Supervisor

Date Posted: October 29, 2024

Company: Ft. Collins Nursery

Position Summary

The Greenhouse Quality Control Supervisor is a key player in ensuring the Greenhouse department runs smoothly. The employee in this position must be self-driven, able to solve problems and have the sincere desire to lead a team of Retail Sales Associates in a fast-paced environment. As a leader in the department, the employee in this position must also embody the Unifying Principles.

Supervisory Responsibilities:

- Communicate and coordinate with Greenhouse Personnel Supervisor for planning and departmental success.
- Training of department staff on plant-specific quality control processes.
- Coordinates and oversees the day-to-day workflow of subordinate staff in the department.
- Managing displays, themed areas and ensuring adequate customer communication through signs and organization.
- Advocates for department supply needs.
- Assist and oversee in unloading, processing, and stocking product.
- Works with other Nursery Supervisors to grow inter-departmental cooperation and engagement.
- Encouraging the healthy growth of Greenhouse plants, including proper fertilization.
- Responsible for the maintenance of Greenhouse equipment such as golf carts, filters, hoses and fans.
- Responsible for the organization, scheduling, and training of staff on propagation processes.
- Produces or oversees proper signage for Greenhouse plants and specific areas.
- Encouraging the healthy growth of both Greenhouse employees and Greenhouse plants.

Position Responsibilities:

- Upon receipt of Pesticide Applicator License, will be responsible for timely and accurate application of pesticides in propagation house.
- Will be responsible for printing tags for product.
- Assisting customers in making gardening choices that help ensure their success.
- Ensuring customers have a pleasant shopping experience by keeping the Greenhouse well stocked, clean and engaging.
- Successfully complete forklift training and be able to operate.
- Organize and maintain the Custom Potting Program.
- Coordinate the planning and setup of retail displays and price tags.
- Supporting general retail operations as needed.
- Responsible for Greenhouse plant maintenance and pest management.
- Assist customers in plant problem diagnostics and provide advice.



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Position Requirements:

- A valid pesticide applicator license is required, or must be obtained within six weeks of employment. Ongoing maintenance of the license is also mandatory.
- Horticultural knowledge/background in plants.
- Pest & disease identification/diagnosis.
- Excellent time management and organizational skills with the ability to assign and delegate tasks as necessary.
- Bilingual a plus.
- Ability to operate independently and problem solve without direct supervision.

Education and Experience:

- High school diploma or equivalent required. Bachelor's degree preferred.
- Two years related experience in the industry required.
- Experience in a leadership position or leading teams in a retail setting preferred.
- Staff scheduling experience.
- Forklift operating experience preferred.

Physical Requirements:

- Prolonged periods of standing and walking throughout the retail space.
- Communicating with customers for majority of the shift.
- Position will be both indoors and outdoors in a variety of weather conditions.
- Must be able to lift 50 pounds repeatedly.