



959 South Kipling Parkway, Suite 200
Lakewood CO 80226
Ph: 303-758-6672
www.coloradonga.org

Job Posting

Inside Customer Service Representative (CSR)

Date Posted: February 11, 2025

Job Posting for Inside Customer Service Representative (CSR)

Primary responsibilities will include:

Cultivating and managing positive relationships with existing and new customers
Managing and processing orders and quotes via personal contact, phone, and email

Qualifications include:

- General to strong horticultural knowledge of trees, shrubs, and perennials relevant to the Rocky Mountain region
- Strong work ethic and attention to detail
- Computer proficiency
- The ability to work inside and outside at all times of the year
- Nursery and/or Landscape experience is also a plus

Job Type: Full time and to be filled as soon as possible

Salary: \$20 - \$24 per hour, depending on years of experience and education

Benefits:

- 401(k) matching
- Flexible spending account
- Health insurance
- Life insurance
- Paid time off
- Group Dental and Vision Insurance (Employee paid)

Schedule:

- Monday to Friday

Supplemental pay types:

- Commission plus hourly wages
- Bonus opportunities

Ability to commute/relocate:

- Brighton, CO 80601: Reliably commute or planning to relocate before starting work (Preferred)

Education:

- High school or equivalent (Preferred)



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Work Location: In person

How to Apply: Email your resume to davel@lwn.com or Keith Williamson at keith@lwn.com or mail to Little Valley Wholesale Nursery, 13022 E. 136th Ave Brighton CO 80601.